CITIZENS & SCHOLARS™
The Charlotte W. Newcombe
Doctoral Dissertation Fellowship

Labeling Files for Application Submission

Please label the files you submit in the following manner:

Transcript
Label the file as *StudentlastnameStudentfirstnameTranscript.pdf*.

For example: if the student is Siobhan Furness, the file will be labeled *FurnessSiobhanTranscript.pdf* with no spaces in the file name.

Supplemental Items
Label the file as *StudentlastnameStudentfirstnameDocs.pdf*.

For example: if the student is Siobhan Furness, the file will be labeled *FurnessSiobhanDocs.pdf* with no spaces in the file name.

These items will be uploaded in the Supplemental Items section of your application.